



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

Minutes Grendon Underwood Parish Council Meeting Tuesday 22nd April 2025 at 7.45pm in the Village Hall

DRAFT Issue date 28th April 2025

Office of the Clerk

OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

Councillors Present: Cllr K Moloney, (Chair) Cllr Jackman, Cllr A Benfield, Cllr Martindale

Members of the Public present: none

1. **Apologies** – County Cllrs McPherson, Mahon,
2. **Declaration of Interest.** none.
3. **Minutes of last meeting** held on 25th March 2025 approved and signed by Cllr Moloney
4. **Matters arising from last meeting:**
 - 4.1 East-West Rail Defibrillator update – transfer of ownership to Springhill Residents Group - the transfer agreement is amended & approved. **ACTION**; Cllr Scanlon to deliver unit subject to signing of the agreement by Springhill Residents Group.
 - 4.2 Saye & Sele grant application – awaiting decision. **NOTED**: Next meeting, 28th April 2025.
 - 4.3 Springhill Residents Group outgoing grant application letter. **CLOSED**
 - 4.4 Winslow Rotary Club incoming grant play equipment quotation. **NOTED**
 - 4.5 Buckinghamshire Council Devolution Agreement. Considered; Declined. **CLOSED**.
 - 4.6 Letter of appointment to Internal Auditor – Approved; unanimous to continue with current auditor. Timing to be arranged. **CLOSED**.
 - 4.7 HS2/EKFB litter pick 2nd April 2025. Completed except for Broadway as considered too dangerous with HS2 heavy traffic. **CLOSED**.
5. **Planning**

Nothing received. Noted 25/00523/APP, Chapel conversion received twice from Bucks.
- 5.1 Mega Prison Stakeholders meeting on 4th April 2025 – **NOTED**: on-going.
6. **Finance**
 - 6.1 Expense claims- none received.
 - 6.2 Invoices to pay – Approved
 - Ross Searle CCTV update
 - Wicksteed playground upgrade
 - Zurich insurance; (new playground equipment notified to insurer. Any change to premium invoice to be advised)
 - Village Hall Springhill Residents Group hire fee.
 - 6.3 Grants/ incoming:
 - 6.3.1 Winslow Rotary donation – on-going **NOTED**
 - 6.3.2 HS2 church crossing – on-going **NOTED**
 - 6.3.3 MoJ – Cllr Moloney request for Village CCTV grant **NOTED**
 - 6.3.4 Lottery Grant for Playground equipment- noted with thanks. Cllr Martindale identified T&Cs specified that funds were contingent on approved publicity Agreed to erect signage and post to web site, social media and notice boards to conform. **ACTION** – Cllr Martindale, Cllr Moloney
 - 6.4 Grants/ outgoing: none received.
 - 6.5 Annual accounts to be prepared for Audit – **ACTION** - Cllrs Scanlon & Martindale to progress.

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7 Environment

- 7.1 Footpath lighting to agree tender. Agreed. **CLOSED**
- 7.2 Grass cutting – **ACTION** Cllr Jackman agreed to respond to request to mow Darleys Close.
- 7.3 Village CCTV survey – on-going **NOTED**
- 7.4 Play equipment – to consider Wicksteed quote for rocking horse – rejected risk assessment. **CLOSED**
- 7.5 VAS – to consider manufacturer warranty extension – rejected, already insured. **CLOSED**.
- 7.6 Flower beds – **ACTION** Cllr Moloney to express Council thanks to Divide & Conker for complimentary populating & maintaining boxes for 2025.

8. Health & Safety

8.1 Playgrounds

- 8.1.1 Playgrounds inspection – Cllr Jackman confirmed April inspection on record & requested addition of new items to inspection proforma. **ACTION:** Cllr Martindale to action
 - Cllr Benfield to arrange use of top soil to fill in old equipment depressions. **ACTION**
- 8.1.2 New play equipment independent safety inspection 14th April 2025 – Cllr Martindale reported the independent inspector has released all new equipment as low risk, fit for purpose. **CLOSED**
- 8.2 Defibrillator inspection – Cllr Moloney reported both April inspections carried out. Passed and results posted electronically to the National register.

9. Reports from Stakeholders:

- 9.1 Village Hall Charity – Council unanimously agreed for Cllr Scanlon to represent PC until AGM on 27th May. Cllr Scanlon reported on various improvements to the Hall
- 9.2 Saye & Sele Charity – Cllr Jackman no updates since last meeting. Next meeting 28th April.
- 9.3 Springhill Estate – Cllr Scanlon reported on anti-social behaviour upon prisoner release and has notified the Governor.
- 9.4 Faith Beaumont Charity – nothing to report since last meeting.
- 9.5 Thames Valley Police – bulletin circulated. Noted.
- 9.6 Energy from Waste – Cllr Moloney nothing to report since last meeting.

10. Community:

- 10.1 Website – Cllr Martindale requested comment on the bulletins now on Home page of website. All approved.
- 10.2 Crime – to note increase in criminal activity – police notified and aware.

11. Personnel - Confidential Information;

The Parish Council made a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. Agreed to progress Responsible Officer appointment.

12. Open Forum for Members Only (under adjournment) for Councillors to bring items to go on the agenda, for discussion at the next meeting.

Agreed to forward post-election pro-formas, downloadable from web site, to ‘elections’ at County as follows: Declarations of Disclosable Interests & Election Expenses as soon as possible; Acceptance of Office to be witnessed at next GUPC meeting, 27th May 2025.

13. Date of next Meeting – to confirm Annual Parish Meeting followed by Annual Parish Council Meeting on 27th May 2025 - confirmed.

The Chairman closed the meeting at 9.10pm

Kim Moloney

CHAIRMAN

27th May, 2025

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Date	Type	Transaction Description	Debit Amount	Credit Amount
01/04/2025	SO	MARION RYLEY	£ 10.00	
03/04/2025	DD	BC RECEIPTS	£ 36.40	
04/04/2025	DD	SSE ENERGY SUPPLY	£ 21.62	
07/04/2025	DEP	TRANSFER WMTT		£ 20,189.22
11/04/2025	BGC	BC PAYMENTS		£ 10,425.50
22/04/2025	PAY	SERVICE CHARGES REF : 452103836	£ 4.25	
30/04/2025	FPO	C:LERK - SALARY	£ 128.00	
30/04/2025	FPO	HMRC - ACCOUNTS	£ 32.00	
30/04/2025	FPO	GU VILLAGE HALL SRG HIRE 17/25	£ 20.00	
30/04/2025	FPO	ZURICH TOWN&PARISH INV 543369847	£ 2,572.15	
30/04/2025	FPO	ROSS SEARLE 1157 CCTV	£ 78.00	
30/04/2025	SO	BENFIELD LANDSCAPE	£ 608.88	